

# **Audio Consulting Services Process**

**Step 1: Initial Consultation** 

Step 2: Assessment, Research & Design Step 3: Options & Resources Consultation Step 4: Final Tweaking of Planned Project

A description of each step follows:

### **Step 1: Initial Consultation**

An initial consultation is set up to discuss your needs. The initial consultation will cover both technical and creative aspects of what you want to accomplish.

After the initial consultation, an estimate will be sent to you for the total cost of the work to be done. An outline for the project will be provided in order to ensure that the job can be done to your satisfaction and within your budget and timeline.

#### Step 2: Assessment, Research & Design

Upon approval of the estimate, an assessment is made of the work to be done. If necessary or applicable, additional research and design work may be done to produce solutions that fit within your budget and timeline. Audio Production work will involve a critique of the material provided.

### **Step 3: Options & Resources Consultation**

In this part of the Audio Consulting Services process, we will discuss the options available to you. Based on your feedback, if revisions are required a final estimate will be submitted to reflect the changes.

For Audio Production Consultations, an initial assessment of the provided material will be presented and discussed.

## Step 4: Final Tweaking of Planned Project

For Audio Production Consultations, specific recommendations may be presented based on the feedback obtained in Step 3.

In the case of a Home Studio Design, a layout will be presented with resources for any materials that are required.

For Equipment and Software Recommendations, links will be provided for the best purchase price(s), new or used. Alternatively, the equipment and/or software can be purchased for you by PAZ Productions and billed to you direct from my supplier(s).

## **RATES:**

Complimentary 15-minute phone consultation; all subsequent services are \$100 per hour. Whole project rates are negotiable.

For any questions regarding PAZ PRODUCTIONS Audio Consulting Services, simply email them to <a href="mailto:paz@paz.ca">paz@paz.ca</a> or call me at 613 292-4590.

No project is too small or too big!

I look forward to working with you!